## Contractual Management System User Manual for Contractual Registration/Login/Edit details

Url: http://betapbconms.prasarbharati.org

- 1. Open This above Url in Browser.
- 2. Click on Create User Tab and Select the Contractual Engage Radio Button list.

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- 3. Enter Mobile Number which in Record, and then click the Verify Mobile.
- 4. OTP will come on given Mobile Number and if it is exist in our database.

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- 5. Enter the OTP then Click on Verify OTP Button
- 6. All the Details like Name, Date of Birth, Email ID etc, fill up. Contractual Engage can fill, Create Password and Confirm Password and then click the Submit Button.
- 7. Now contractual can login and select the Contractual Engage Radio Button.

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- 8. After enter userid (Email ID), Password and Captcha click on Sign in Button.
- 9. Edit Details tab will open.
- 10. Click on edit field and all the related fields are bind below.
- 11. Please entered all the relevant entry and related document and update all the tabs after entering the details.
- 12. In Last click Checkbox (Declaration) and then click final submit button.

For any query mail to us on <a href="https://dgitpb@prasarbharati.gov.in">ddgitpb@prasarbharati.gov.in</a> and message to us.